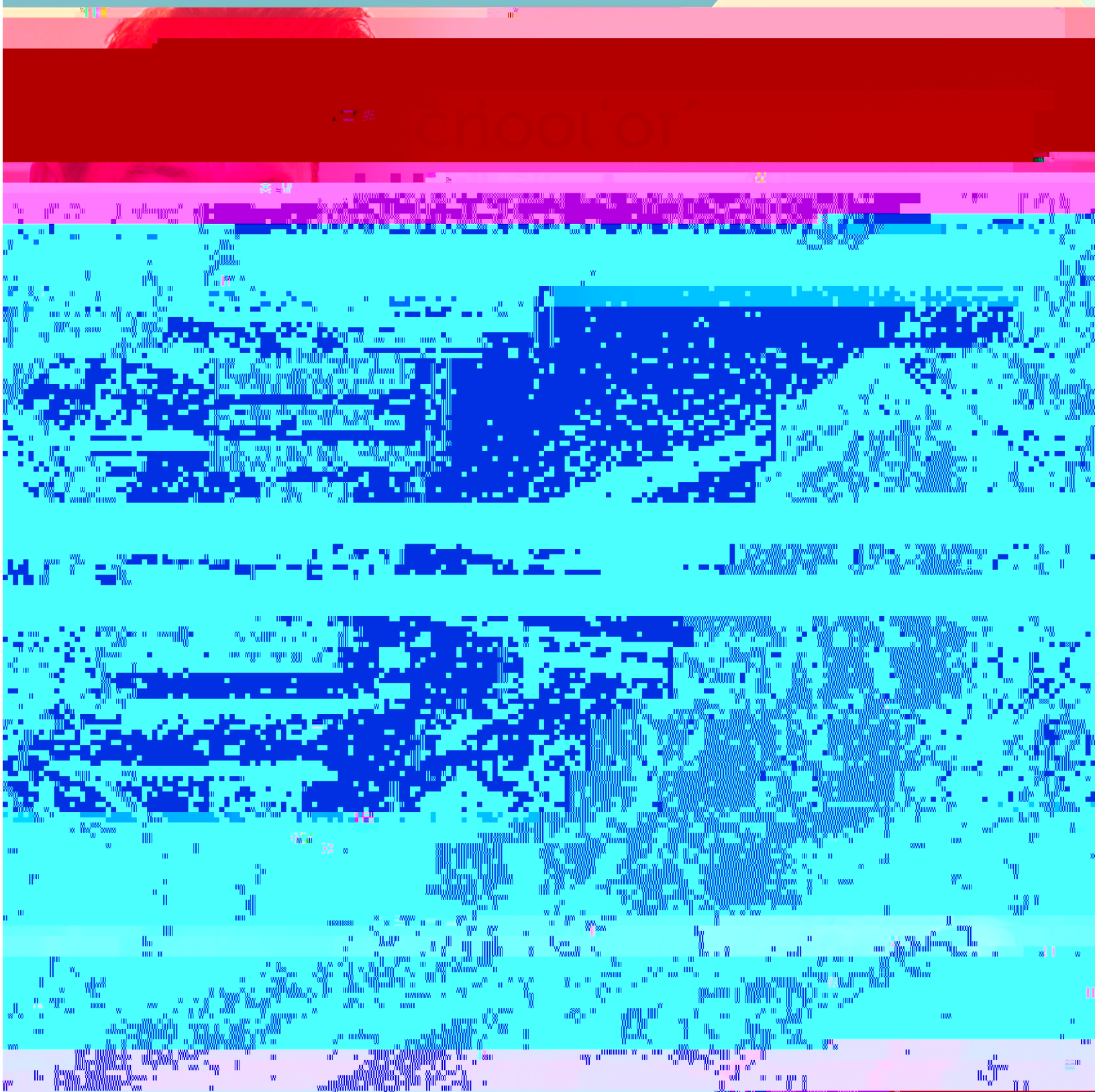


# Conemugh Memorial Medical Center - Allied Health



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## Conemaugh Health System and Conemaugh Memorial Medical Center

**Johnstown** is located in the Laurel Highlands, nestled in the western slopes of the Allegheny Mountains in western Pennsylvania. The breathtaking scenery and fascinating history offer a unique combination of fun and education. The Johnstown Inclined Plane is the steepest vertical, vehicular incline in the world. The view overlooks the downtown city of Johnstown.

The Laurel Highlands region, with its forests, mountains, lakes, and rivers, abounds in recreational opportunities during all seasons. Three ski resorts, a dozen hiking trails, including the 70-mile Laurel Highlands Trail, 15 miles of cross-country skiing trails in the Laurel Mountains, boating, fishing, swimming, snowmobiling and additional outdoor activities are available. Johnstown also offers a wealth of cultural and sporting activities, including the All-American Amateur Baseball Association (AAABA) championship tournament and the













**Protective Services Law.**

Conviction of a felony includes judgment, and admission of guilt or a plea of nolo contendere. The offenses that will result in non-admission or program termination may be obtained upon request from the Conemaugh Health System Human Resources Department.

There may be other convictions that could lead to denial of clinical privileges. Potential students should be aware that prohibitive offenses (as identified by the Department of Health, Act 169, of 1996, as amended by Act 13 of 1997) would prevent employers in many health care facilities from hiring them.

All students must have a social security number prior to entering the school. The school reserves the right to require such additional information, examinations, or measures as prescribed by the Admissions Committee.

## **Course Descriptions**

*Courses taught by Pennsylvania Highlands Community College faculty*

**HSC 123 Operational Health Informatics**









15 hours College Theory = 1 college credit  
30 hours College Lab = 1 college credit  
15 hours Histotechnology = 1 credit  
45 hours Histotechnology Clinical = 1 credit

The weekly class schedule may vary because of final examination week and holidays. Vacation periods are incorporated throughout the curriculum plan. While the credit hours listed for the Pennsylvania Highlands Community College are accurate, the number of class hours may vary due to departmental policy and holidays. Time may be allotted for lab set up and clean up. Only an authorized degree granting institution in which a student is enrolled may determine whether the completed histotechnology courses may be accepted for college credit.



## Grading Scale at Conemaugh School of Histotechnology

Determination of the histotechnology grade is based on the student meeting established standards of achievement, attendance, and program requirements. The final grade indicates that the evaluation was based on consistency in performance and there was adequate time for evaluation in meeting theory and clinical outcomes.

Grade	Percentage	Quality Point	Description
A	92 - 100%		



## **Professional Accountability and Conduct**

Histotechnology students are to abide by college, hospital, and school regulations and expectations.

## Academic Standing

Academic standing is determined by a quality point system. Theory grades are determined on a percentage basis with a letter grade equivalent. Clinical grades are part of the course grade. The student's academic quality point average (QPA) is obtained by multiplying the number of credit hours by the number of quality points of the course grade. The total number of quality points is then divided by the total number of credit hours to determine the QPA. A cumulative QPA will be maintained for each student to establish class rank. Courses transferred into the program are not calculated in the determination of the Conemaugh's School of Histotechnology QPA.

## Attendance

Students are expected to maintain 100% attendance and be punctual for all classes. Absenteeism may affect grades and could result in academic failure. In the event of unavoidable absence, the student is responsible for information presented in class. Appointments should not be made during scheduled course activities or school functions. If an unavoidable absence is required, prior arrangements should be made with the Program Director. In the event of an absence, it is the student's responsibility to contact the Program Director at the beginning of the school day of return.

All students are expected to be prompt for a scheduled class and to remain for the entire period. Attendance will be taken for scheduled class time. Students with an attendance problem will be required to meet with the Program Director. When a student has missed over 15% by an excused and/unexcused absences, educational enrollment in the histotechnology course is immediately interrupted.

Attendance for scheduled clinical experiences facilitates the student's accomplishment





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## Transcript Service

Official and nonofficial transcripts will be issued upon a written request from the student. When requesting a transcript, give name at time of program completion, last 4 digits of the social security number, and address where the transcript is to be sent.

An official transcript is one that is signed by the School of Histotechnology Program Director and imprinted with the official seal of the Conemaugh School of Histotechnology. The envelope containing the official transcript is signed by the Program Director, School of Histotechnology, if the official transcript is not sent directly to an agency. An unofficial transcript is one that is not imprinted with the school's official seal. The School will release an official or unofficial transcript upon receipt of a written request. The form to request a transcript is available at [www.conemaugh.org/transcript-requests](http://www.conemaugh.org/transcript-requests). Transcripts from other institutions may not be sent to a third party. Transcripts will be released only if all current financial obligations are met.

## Educational Facilities

Conemaugh Memorial Medical Center Campus contains a library, classrooms, offices, computer center, lab, and a variety of audiovisual materials. Clinical experiences are correlated with theory. Students participate in selection and evaluation of new materials and recommended additions to the Health Sciences Library. The computers, audiovisuals and printed materials are located in the computer center adjacent to the library collection. Educational facilities at the Pennsylvania Highlands Community College are also available.

## Transportation and Parking

Students are responsible for providing their own transportation to class and clinical experiences. Public transportation is available. Transportation costs are variable and are determined by distances and modes of transportation. Students must make their own transportation arrangements. Student parking is designated. Violation of the parking policy can lead to dismissal.

## Housing

All students are responsible for their housing needs. Many apartments in the immediate vicinity of the hospital offer housing to Conemaugh students

## Meals

Meals may be purchased in the cafeteria or students may carry meals from home. Refrigerators are located in the student lounges. The Crossroads Café is located in the hospital. Several restaurants are located within one or two blocks of the hospital.

## Dress Code Policy







## Graduation

Candidates for graduation from the Conemaugh

## Certification

Certification is the process by which a non-governmental agency grants recognition of competence to an individual who has met certain predetermined qualifications, as specified by the agency or association.

The ASCP Board of Registry provides a mechanism for these individuals to be recognized as having the necessary competence to perform the medical laboratory roles they seek. This mechanism is called certification.

In conducting certification activities, the ASCP Board of Registry:

- Prepares standards that assure competence of medical laboratory personnel.
- Develops and administers appropriate examinations for measurement of competence.
- Develops and uses appropriate scoring procedure.

### SCHOOL OF HISTOTECHNOLOGY MISSION:

#### Our Purpose

#### Our Values

#### Our Philosophy

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**Program Director** .....Gerard Campagna BS HT(ASCP) PA(ASCP)<sup>CM</sup>

**Clinical Coordinator**.....Lisa Distefano BS HT(ASCP)<sup>CM</sup>